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## 1. Purpose

The purpose of the Industry COVID Safe Plan for the Queensland Racing Industry and Racing Clubs (the Plan) is to provide an overarching plan with guidance and structure to facilitate the return of Patrons to race meetings in a staged approach.

Racing has continued at a restricted number of racing venues throughout Queensland in recent months during the COVID-19 pandemic, subject to operational restrictions and protocols, with the approval of the Chief Health Officer. These race meetings have been conducted without Patrons and only racing industry participants deemed as Essential Racing Personnel have been permitted to attend. The core functions of racing have continued under Racing Code Protocols adopted by RQ. These will continue to operate for the Core Racing Areas used by Essential Racing Personnel.

This Plan sets out protocols that intend to prevent the transmission of COVID-19 and enable licensed racing clubs to conduct racing operations with Patrons in attendance and serve food and beverages on course at the racing venue. Patrons and Essential Racing Personnel have been kept separate during Stage 2 of the Queensland Government's Roadmap to easing Queensland's restrictions. From Stage 3, there will be a degree of integration, albeit that Core Racing Areas are largely restricted to licensed participants and officials.

## 2. Introduction

The racing industry has actively and diligently applied stringent measures to protect the industry throughout the COVID-19 pandemic. Racing Queensland (RQ) is the control body for the three codes of racing (thoroughbred, greyhound and harness) and along with its licensed racing clubs, RQ is committed to ensuring the health and safety of racing's participants, Patrons and the wider community.

With the easing of some restrictions, many racing clubs are eager to resume racing with Patrons and it is imperative that the health and livelihood of racing industry participants is preserved, and a safe environment is provided for our Patrons and the community as a whole.

Noting the provisions of the Queensland Government's Roadmap to easing Queensland's restrictions (copy at **Appendix 1**), the Plan proposes to adopt the following key principles:

- Adequate physical distancing to be observed to the extent possible, including remaining 1.5 metres away from other persons and regular handwashing and sanitisation functions, as well as avoiding handshaking and other greetings where contact is made.
- Maximum occupancy based on the size of the racing venue and the 4 square metre rule (i.e., no more than one person per 4 square metres across the venue), with suitable signage displayed to state the maximum occupancy allowed, noting that from Stage 3 of the Queensland Government's Roadmap to easing Queensland's restrictions there is no ceiling on the maximum number of people permitted, provided the 4 square metre rule is complied with.
- Noting that racing venues comprise outdoor open-air areas for Patrons, as well as buildings with indoor Patron facilities, the racing club will manage the occupancy within distinct buildings at the racing venue in accordance with the 4 square metre rule (or for smaller buildings of less than 200 square metres, one person per 2 square metres up to a maximum of 50 persons at a time).

At all times, the Plan is subject to regulations, guidelines and directives issued by the Chief Health Officer, and any changes that may be made to the Queensland Government's Roadmap to easing Queensland's restrictions.

## 3. Scope of the COVID Safe Plan

The scope of the Plan includes but is not limited to the following key components:

- Staged approach to the reintroduction of Patrons to race meetings;
- Core racing and non-racing functions and events; and
- Oncourse wagering operations.

Racing clubs are required to operate under the Industry COVID Safe Plan for the Queensland Racing Industry and Racing Clubs and must publicly display the Industry COVID Safe Plan Statement of Compliance (refer to **Appendix 2**).

There are many racing clubs throughout Queensland operating out of racing venues of varying sizes. Not all requirements contained in the Plan will be practical or apply at all racing venues. Racing clubs should consider their individual requirements to ensure they have in place suitable plans and protocols to satisfy any other specific issues.

## 4. Definitions

**Core Racing Areas:** The area at a racing venue critical to the conduct of a race meeting, including tracks, stables, kennels, participant changerooms, veterinary offices and rooms or areas required by the Queensland Racing Integrity Commission (QRIC).

**COVID-19 Racing Code Protocols:** Racing Protocols adopted by RQ that detail the necessary health measures, requirements and procedures to facilitate racing operations for each code of racing during the COVID-19 pandemic. These relate to the Core Racing Areas at the racing venue.

**Essential Racing Personnel:** Those persons deemed by RQ to be critical to the conduct of a race meeting. A full list is contained in each racing code's COVID-19 Racing Code Protocols, and summarised below:

- Licensed racing participants (e.g., trainers, jockeys, drivers, stable staff etc) with commitments at the race meeting, noting that trainers should minimise the number of staff required;
- QRIC stewards, veterinarians and swab officials (and other QRIC approved officials);
- Barrier attendants, starters and essential track staff;
- Clerks of the Course, Judge / Assistant Judge (if applicable) and photo finish operators;
- Scales / weighing room staff and jockeys' (room) attendants;
- Race Meeting Event Staff;
- Security / gate attendants including stalls / kennels, mounting yard and float carparks;
- Ambulance services and/or club doctor;
- Farriers and other essential service providers approved by RQ and the racing club;
- Broadcast service providers including race callers and restricted core racing media as approved by RQ and the racing club; and
- Restricted operational racing club management and RQ management.

**Non-Racing Event:** Means an event conducted at the racing venue but on a day or night where there is no race meeting scheduled to be conducted.

**Oncourse Wagering Operators:** Includes both Tote operators and licensed racing bookmakers. Racing clubs may choose to offer these services in Patron Areas and Core Racing Areas if facilities allow it at the racing venue. If this is the case, an individual working either for, or as, an Oncourse Wagering Operator must operate in one area or the other and not both on the same day.

**Patron Areas:** The area within a racing venue that is not the Core Racing Area and is the designated public area of the racing venue from which Patrons can view races, receive hospitality offerings and engage in oncourse wagering. **Patrons:** Has a related meaning and, for the purposes of the Plan, includes owners of racing animals (other than those who have a runner engaged at the race meeting who have been granted access to the Core Racing Area (or parts thereof) by the racing club or RQ as provided in the Racing Code Protocols), members of racing clubs and the general public.

**Physical distancing:** Maintaining a distance of 1.5 metres away from others wherever possible, avoiding physical contact (e.g., handshaking, hugging etc), and general awareness in regard to your health and those around you in order to avoid the potential spread of disease.

**Racing Club Staff:** Persons employed by the racing club including hospitality staff, contractors and volunteers. Depending on their specific role at the race meeting and what services the racing club chooses to provide, some Racing Club Staff may be required to work within the Core Racing Area dependant on their role. If this is the case, they should maintain physical distancing from Essential Racing Personnel.

## 5. Checklist

The Plan includes a checklist for racing clubs to use as a guide for ensuring safe operations and returning Patrons to race meetings. The checklist provides most items for consideration and can be adjusted for each racing venue.

See **Appendix 3** for a copy of the Industry COVID Safe Plan Checklist.

## 6. Best Practice Guidelines

The Plan supports the following best practice guidelines:

- The health and safety of participants, racing officials, RQ and Racing Club Staff, Oncourse Wagering Operators, broadcast resources and Patrons is priority.
- All Essential Racing Personnel must be briefed on, understand and act in accordance with the Plan.
- Licensed racing venues are individually assessed by racing clubs, and appropriate plans developed to mitigate the risks of COVID-19 transmission.
- Racing clubs must comply with the Queensland Government's Roadmap to easing Queensland's restrictions if not opting into this Plan.
- Racing clubs must be prepared to act in the event of a localised outbreak at their licensed venue, within the racing network and local community (refer section 6.1.4 for guidance).

The Plan outlines specific requirements for racing clubs to implement in Stage 2 and Stage 3 of the Queensland Government Roadmap to easing restrictions.

Racing clubs transitioned to racing with Patron attendance segregated from Essential Racing Personnel during Stage 2. There will be no segregation between Patrons and Essential Racing Personnel in Stage 3 of the Queensland Government Roadmap to easing Queensland's restrictions. However, Patrons will not be permitted to enter Core Racing Areas by default, given those areas are largely restricted to licensed persons and officials working at the race meeting. Notwithstanding, racing clubs may require use of common pathways or access points for Patrons, in which case the racing club will carefully manage to ensure appropriate physical distancing and any interaction with racing operations and personnel is minimised.

Racing specific protocols were developed and adopted by RQ to enable racing operations to continue in recent months with Essential Racing Personnel only. These protocols will continue for the Core Racing Areas at racing venues. The current COVID-19 Racing Code Protocols for each code of racing can be accessed on RQ's COVID-19 Response webpage via the link below:

<https://www.racingqueensland.com.au/corporate/racing-queensland-covid-19-response>

### 6.1. Conducting Business

The racing industry continued to operate and conduct race meetings throughout the COVID-19 pandemic by working closely with Government and the Chief Health Officer, adapting to operate within the limitations and restrictions imposed.

As racing clubs transition to racing with Patrons, the identification of Core Racing Areas for the conduct of racing operations and Patron Areas for patron attendance is of principal importance.

During Stage 2 of easing restrictions, racing clubs hosting Patrons operated two distinct and clearly separated areas at the racing venue to ensure minimised risk of contact between Patrons and Essential Racing Personnel:

1. **Core Racing Areas** – areas critical to the conduct of racing and Essential Racing Personnel (refer to the Racing Code Protocols); and
2. **Patron Areas** – includes all areas not critical to the conduct of racing or Essential Racing Personnel and is accessible to Patrons.



### 6.1.1. Segregation of Essential Racing Personnel and Patrons

Stage 2	Stage 3	
	✓	<p>Segregation of Essential Racing Personnel and Patrons is not required in Stage 3. Patrons will not be permitted to enter Core Racing Areas by default, given those areas are largely restricted to licensed persons and officials working at the race meeting.</p> <p>Notwithstanding, under the Racing Code Protocols, a racing club may grant owners of racing animals access to the Core Racing Area (or parts thereof) if the owner has a runner engaged to compete at the race meeting.</p> <p>Racing clubs may require use of common pathways or access points for Patrons, in which case the racing club will carefully manage to ensure appropriate physical distancing and any interaction with racing operations and personnel is minimised.</p>

### 6.1.2. Patron Areas

Stage 2	Stage 3	
✓	✓	<p>Racing clubs must display the size and maximum occupancy of the racing venue based on the 4 square metre rule, with suitable signage to state the maximum occupancy allowed, noting that from Stage 3 of the Queensland Government’s Roadmap to easing Queensland’s restrictions there is no ceiling on the maximum number of people permitted at the venue, provided the 4 square metre rule is complied with.</p> <p>The racing club will manage the occupancy within distinct buildings at the racing venue in accordance with the 4 square metre rule (or for smaller buildings of less than 200 square metres, one person per 2 square metres up to a maximum of 50 persons at a time).</p>

✓	✓	<p>Racing clubs are to develop a policy to manage and monitor the number of Patrons in attendance at the venue at any time so as not to exceed the maximum allowable number under this Plan.</p> <p>The policy should include measures that will be taken to ensure exceeding the maximum allowable Patrons is prevented at entry point and procedures to be followed if it is established that the maximum has been exceeded (e.g., partial closure or evacuation).</p>
✓	✓	<p>Racing clubs should, where practicable, encourage Patrons to pre-book their attendance at the venue.</p>
✓	✓	<p>Racing clubs must implement measures to ensure that areas used by Oncourse Wagering Operators (Tote operations and licensed racing bookmakers) maintain appropriate physical distancing and avoid overcrowding at all times.</p> <p>If the racing club’s Tote operations are managed through a ‘TAB Self-Managed Raceclub’ arrangement, please refer to the link below to complete the relevant checklist:</p> <p><a href="https://fs12.formsite.com/bdmstabcorpcomau/jwnbeavut9/index.html">https://fs12.formsite.com/bdmstabcorpcomau/jwnbeavut9/index.html</a></p> <p>Once this checklist is completed and verified, your venue will be enabled on the TAB’s host systems to trade in line with the government reopening requirements. The TAB will provide copies or relevant signage to racing clubs for use at the venue.</p> <p>Where practicable, encourage cashless transactions, encourage contactless and online payment technologies for wagering where possible.</p> <p>Patrons are to insert and collect their own tickets to and from Tote terminals. Tote staff must not handle Patron tickets. Tote terminals must be sanitised regularly.</p> <p>Racing clubs should implement measures to assist licensed racing bookmakers to minimise risks. These measures include:</p> <ul style="list-style-type: none"> <li>• Encouraging bookmakers and their staff handling money while taking or paying bets to frequently wash their hands or use hand sanitiser;</li> <li>• Using means (e.g., barriers, floor markings, traffic flow etc.) to ensure that people do not congregate in crowds while waiting to place a bet, that they remain 1.5 metres apart, and move on from the vicinity of the bookmaker after placing their bet or collecting their winnings.</li> </ul> <p>Racing clubs must ensure hand wash / sanitisation is available at the entrance to each oncourse wagering area and located near self-service terminals &amp; ATMs (refer to section 6.1.6 re hourly cleaning requirements for high-touch surfaces).</p> <p>Appropriate distancing markers (i.e., floor markings) should be employed at queue and service areas throughout all areas where Oncourse Wagering Operators operate to ensure adherence to physical distancing requirements (providing 1.5 metres between people in the queue). Where practicable, set up separate exit and entry points and traffic flow directional signage.</p>

### 6.1.3. Physical Distancing Requirements

<b>Stage 2</b>	<b>Stage 3</b>	
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✓	✓	<p>Physical distancing of 1.5 metres between all people attending the venue should be monitored and enforced by the racing club with prominent signage displayed detailing the physical distancing requirements.</p> <p>This includes avoiding physical contact (e.g., handshaking, hugging etc) with others. This applies to all people at the venue (i.e., Patrons, Essential Racing Personnel and any other person).</p> <p>Appropriate distancing markers (i.e., floor markings) should be employed at queue and service areas throughout the venue to ensure adherence to physical distancing requirements. Where practicable, set up separate exit and entry points and traffic flow directional signage.</p> <p>As per section 6.1.2 above, the racing club should develop a policy to manage and monitor the number of people at the venue at any time so as not to exceed the maximum allowable number under this Plan.</p> <p>For deliveries to the venue, implement measures to minimise contact with staff. These include (with further details in the Checklist):</p> <ul style="list-style-type: none"> <li>• Direct visiting delivery drivers and contractors to remain in vehicles and use contactless methods such as mobile phones to communicate with workers wherever possible; and</li> <li>• Use, and ask delivery drivers and contractors to use, electronic paperwork where possible, to minimise physical interaction. Where possible, set up alternatives to requiring signatures.</li> </ul>
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#### 6.1.4. Health Monitoring

Stage 2	Stage 3	
✓	✓	<p>Racing clubs must detail specific personal health protocols including:</p> <ul style="list-style-type: none"> <li>• Advice to Patrons to not attend if unwell (including if they present any signs / symptoms of cold, flu, COVID-19 or other illness).</li> <li>• Washing hands prior to, during and when exiting the venue.</li> <li>• No physical greetings (i.e. handshaking, hugging etc.)</li> </ul>
✓	✓	<p>Essential Racing Personnel are advised not to attend the racing venue if they are feeling unwell, or displaying any signs / symptoms of cold, flu, COVID-19 or other illness.</p> <p>Racing Code Protocols outline relevant requirements for licensed participants who arrive into Queensland prior to entering a racing or training venue.</p> <p>All Essential Racing Personnel attending a racing venue for a race meeting will be subject to temperature check/s on arrival. The testing process and requirements include:</p> <ul style="list-style-type: none"> <li>• Each person is tested upon arrival at the venue by a Medical Officer;</li> <li>• A verified test within the normal parameter (under 37.6) is required before the person can enter the venue;</li> <li>• If a person records an elevated temperature, the person will be given the opportunity to have a further temperature test up to 15 minutes following the first test; and</li> <li>• If the person’s temperature remains elevated the person is not permitted to enter the venue and should be advised to seek medical advice through 13HEALTH.</li> </ul>

		For Jockeys, a medical clearance to the satisfaction of the Queensland Racing Integrity Commission may be required before riding again.
✓	✓	Security and Racing Club Staff should observe Patrons at the time of entry and during attendance at the venue and monitor any Patrons who may be visibly displaying any COVID-19 or other respiratory symptoms.
✓	✓	<p>In the event of a localised outbreak of COVID-19 or if the racing club becomes aware of a person with a probable or confirmed case of COVID-19, the racing club should:</p> <ul style="list-style-type: none"> <li>• Separate the person by placing them in an area away from others;</li> <li>• Provide them with tissues, hand sanitiser and a face mask (if available) to cover their coughs and sneezes;</li> <li>• If the person is an employee of the racing club, inform their supervisor and arrange for the person to be sent home or for medical assistance;</li> <li>• If the person is a Patron or visitor to the racing club, offer them appropriate assistance to leave the venue to return to their home or for medical assistance;</li> <li>• If the person intends to seek medical assistance, they should call ahead to advise of their symptoms so that medical staff can prepare for their visit;</li> <li>• After the person has left the area, clean and disinfect their workstation, any equipment or other areas they may have been in contact with (refer section 6.1.6 for guidance).</li> </ul> <p>The racing club should review existing policies and procedures to incorporate, where appropriate, processes and guidance for the provision of relevant assistance to a person who is required to leave the venue to avoid any danger or harm to themselves or others.</p> <p>Refer the following link for additional guidance about this process:  <a href="https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf">https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf</a></p>
✓	✓	<p>In the event of a confirmed or probable case of COVID-19:</p> <ul style="list-style-type: none"> <li>• Queensland Health will be notified by the medical professional who confirmed the diagnosis and the relevant testing laboratory;</li> <li>• Upon being informed, a person in charge of the racing club must notify Workplace Health and Safety Queensland that the case has been confirmed;</li> <li>• The racing club must keep a record of each notifiable incident for at least five years from the day that notice of the incident is given;</li> <li>• Queensland Health will advise the racing club if contact tracing is required, at which time the advice of Queensland Health should be followed.</li> </ul> <p>Refer the following link for additional guidance about this process:  <a href="https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf">https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf</a></p>

### 6.1.5. Record Keeping of Attendees

Stage 2	Stage 3	
✓	✓	<p>The racing club must collect the contact details of all people (Essential Racing Personnel, Patrons, Racing Club Staff and Oncourse Wagering Operators) entering the venue to ensure contact tracing can be undertaken in the event of an outbreak. Records must include name, address, contact number, email address, date/time period of patronage, as well as the specific function area (if applicable) the person accessed. Records of attendance are required to be kept for at least 56 days.</p> <p>Use of the Australian Government's COVIDSafe App can be encouraged but it must not be promoted or used as an alternative to the racing club keeping contact information.</p> <p>Racing clubs should encourage pre-event registration by Patrons to facilitate contact-less data collection.</p> <p>The Queensland Government has produced a factsheet on the lawful collecting and storing of personal data during COVID-19:  <a href="https://www.covid19.qld.gov.au/_data/assets/pdf_file/0019/129043/Fact-Sheet-COVID19-collecting-and-storing-information.pdf">https://www.covid19.qld.gov.au/_data/assets/pdf_file/0019/129043/Fact-Sheet-COVID19-collecting-and-storing-information.pdf</a>.</p>

### 6.1.6. Cleaning and Hygiene Requirements

Stage 2	Stage 3	
✓	✓	<p>Racing clubs must develop cleaning and hygiene measures which align with the Workplace Health and Safety Queensland Guideline in terms of types of cleaners used and how frequently they are to be used to ensure best practice sanitation is achieved. A copy of the Guideline can be accessed via <a href="https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf">https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf</a> (refer pages 6-9).</p> <p>Hand sanitiser must be available on entry to the venue and where possible supervised by Racing Club Staff. The venue should be adequately populated with prominent hand washing and hand sanitiser stations. Prominent signage should be displayed encouraging hygiene requirements and frequent hand washing.</p> <p>High-touch areas and surfaces including shared equipment and tools, EFTPOS machines, ATMs and wagering terminals, tables, counter tops, doors and sinks, must be cleaned hourly. Surfaces used by Patrons such as tables and chairs, must also be cleaned between Patron usage, with regular and systematic cleaning of all food service areas, all equipment, serving vessels and touchpoints is required.</p>
✓	✓	<p>Ensure bathrooms and other personal amenity areas are kept clean and tidy and are well stocked with hand wash and paper towel.</p> <p>Place posters with instructions for adequate cleansing with wash/hand rub.</p> <p>During racing and public events, bathrooms should be cleaned hourly. This hourly cleaning process is to include key touch points including taps, toilet buttons, locks on toilet cubicles, benches, door handles, etc.</p>

✓	✓	<p>In the event of a suspected or confirmed case of COVID-19, the Guideline referred to above provides specific details relating to the process of cleaning and disinfecting the area. This includes:</p> <ul style="list-style-type: none"> <li>• The person/s undertaking the cleaning process should put on personal protective equipment (disposable gloves, disposable apron or other protective garment, protective eyewear to shield from cleaning chemicals) before entering the area;</li> <li>• If a person with suspected or confirmed COVID-19 infection remains in the area while the cleaning is done, that person should wear a surgical mask, if available, to cover their coughs and sneezes. The cleaner should also wear a surgical mask to prevent them from touching their face. Once the cleaner has entered the area, they should avoid touching their face and touching or adjusting their face mask if one is worn. If wearing a mask, it should be either on or off – ensure it always covers both the nose and mouth and do not let it dangle from the neck.</li> <li>• Cleaning of hard surfaces (e.g., bench tops) should be done using either a physical clean using a combined detergent and 1,000 ppm bleach solution (2-in-1 clean) made up daily from a concentrated solution (follow manufacturer’s directions for dilution), or a physical clean using detergent and water followed by a clean with 1,000 ppm bleach solution (2-step clean), for example, household bleach or hospital-grade bleach solutions that are readily available from retail stores (follow manufacturer’s directions for use);</li> <li>• Cleaning equipment including mop heads and cloths should be laundered using hot water and completely dried before re-use. Cleaning equipment, such as buckets, should be emptied and cleaned with a new batch of chlorine bleach solution and allowed to dry completely before re-use;</li> <li>• PPE should be removed using the following process:             <ul style="list-style-type: none"> <li>- Remove and dispose of gloves. The outside of gloves may be contaminated. Remove gloves being careful not to contaminate bare hands during glove removal. Clean your hands. This can be done with either soap and running water or hand sanitiser;</li> <li>- Remove and dispose of the apron. The apron front may be contaminated. Untie or break fasteners and pull apron away from body, touching the inside of the apron only. Clean your hands. This can be done with either soap and running water or hand sanitiser;</li> <li>- Remove protective eyewear/face shield. The outside of protective eyewear/face shield may be contaminated. Remove eyewear/face shield by tilting the head forward and lifting the head band or earpieces. Avoid touching the front surface of the eyewear/face shield. Reusable protective eyewear should be washed in detergent and water and allowed to completely air dry. Clean your hands. This can be done with either soap and running water or hand sanitiser;</li> <li>- Remove and dispose of the surgical mask if worn. Do not touch the front of the surgical mask. Remove the surgical mask by holding the elastic straps or ties and remove without touching the front. Clean your hands. This can be done with either soap and running water or hand sanitiser;</li> <li>- PPE can be disposed of into the general waste.</li> </ul> </li> </ul>
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## 7. Managing Entry & Exit Points

Stage 2	Stage 3	
✓	✓	<p>Racing clubs must not allow people to congregate at entry and exit points. Appropriate distancing markers (i.e. floor markings) should be employed ensuring adherence to physical distancing requirements. Where practicable, set up separate exit and entry points and traffic flow directional signage.</p> <p>All Patrons attending the venue should where possible pre-book their attendance. Racing clubs should use the pre-booking requirement as a means to stagger the flow of Patrons to the facility by granting access to specific areas at differing times to avoid crowds and non-permitted gatherings outside the venue.</p> <p>Prior to entry, all people must be made aware of the conditions of entry, including the strict requirement to comply with this Industry COVID Safe Plan and any protocols implemented by the racing club.</p> <p>Signage must be prevalent to guide all persons (Racing Club Staff and Patrons) of their role in helping. This includes general information signage such as:</p> <ul style="list-style-type: none"> <li>• Notice to all Patrons not to enter the venue if they: <ul style="list-style-type: none"> <li>○ are unwell;</li> <li>○ have been in close contact with a known case of COVID-19;</li> <li>○ have COVID-19 symptoms;</li> <li>○ have travelled overseas in the last 14 days;</li> <li>○ have been to a COVID-19 hotspot in the last 14 days (the list of declared hotspots may be found at <a href="https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/hotspots-covid-19">https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/hotspots-covid-19</a>);</li> </ul> </li> <li>• The racing club has the right to refuse entry or service and insist that anyone who is displaying symptoms of COVID-19 or appears unwell leaves the premises;</li> <li>• Patrons must adhere to all directions of staff and leave the premises if requested to do so;</li> <li>• Hand and respiratory hygiene is essential and details on this;</li> <li>• Physical distancing awareness;</li> <li>• Floor markings for suitable physical distancing; and</li> <li>• Encouraging patrons to download the COVID SAFE app</li> </ul> <p>Entry and exit points to and from the licensed venue should safely control the flow of Patrons and allow the racing club the opportunity to observe Patrons. Patrons appearing unwell should not be permitted into the venue.</p> <p>Similarly, entry points for Essential Racing Personnel should be closely monitored and follow the processes and testing requirements applicable to the level of race meeting as prescribed by RQ.</p>
✓	✓	<p>Refer 6.1.4 Health Monitoring for detail of temperature testing to be undertaken for all Essential Racing Personnel prior to entry to the racing venue.</p>

## 8. Customer Interaction / Hospitality

Stage 2	Stage 3	
✓	✓	<p>Racing clubs must consider areas where Racing Club Staff will interact with Patrons or Essential Racing Personnel.</p> <p>Racing clubs must adjust service methods and techniques to maximise the distancing between staff to the extent it is safe and practical and minimise the time staff are in close contact with each other and also Patrons or Essential Racing Personnel. Where possible, Racing Club Staff interaction should be limited to specific areas.</p> <p>Racing clubs must manage the occupancy within distinct buildings at the racing venue in accordance with the 4 square metre rule (or for smaller buildings of less than 200 square metres, one person per 2 square metres up to a maximum of 50 persons at a time). This principle applies to function rooms, restaurants, bar areas etc. that offer hospitality services.</p> <p>Food and drink operations in this Plan have been devised taking into account requirements, procedures and checklists of other food and drink services industries for dining and drinking at venues such as pubs, clubs and restaurants.</p> <p>For food and beverage offerings, racing clubs should consider using disposable glassware, crockery, and cutlery. Disposable, single-use condiments should be served with food orders or only on request.</p> <p>Racing clubs should consider the use of laminated menus (to be sanitised between uses), disposable menus, or TV monitors where appropriate (provided there are sufficient so that people do not congregate and break physical distancing).</p> <p>Health authorities advise that the use of surgical masks and gloves in the community is only helpful in preventing people who have COVID-19 infection from spreading it to others. As such, personal protective equipment is not compulsory other than as outlined elsewhere in this Plan for specific purposes/roles, such as cleaning areas that have been used by people with suspected or confirmed cases of infection.</p>
✓	✓	<p>Food and/or drinks can be provided either by table service or counter/bar service, ensuring appropriate physical distancing is maintained at all times.</p> <p>Dining areas with tables and chairs to be spaced with appropriate physical distancing between each group of people. Noting that a group from the same household can sit at a table and do not have to maintain the 1.5 metre distance requirement between themselves.</p> <p>Ensure all self-service buffet or serve yourself food (i.e., opened food) service areas and communal condiments or water stations are removed.</p> <p>Where a counter/bar service is available for Patrons, the racing club should implement the following measures:</p> <ul style="list-style-type: none"> <li>• Barriers used to stop persons at required distance from the service area where possible;</li> <li>• Barriers, floor and wall signage to be used to ensure appropriate physical distancing of 1.5 metres and to direct the flow to and from the service area to reduce crossover or traffic flow where possible;</li> </ul>

		<ul style="list-style-type: none"> <li>• Removal of items that may be difficult to clean or harbour the virus (e.g., material or rubber counter mats removed to allow for easy sterilisation of counter/bar tops);</li> <li>• Removal of any communal items such as water or coffee stations;</li> <li>• If provided, straws are to be individually wrapped;</li> <li>• Staff are trained in all COVID safe measures and are empowered to supervise and enforce all aspects of our plans to ensure we are a COVID safe venue;</li> <li>• Regular and systematic cleaning of counter surfaces, all equipment, serving vessels, touch points etc.;</li> <li>• Cleaning and hygiene measures are known and followed out at all times. All such measures are based on CHO and Work Health and Safety Queensland Guidelines in terms of types of cleaners used, how they are used and the frequency they are to be used to ensure best practice sanitation and control measures (refer link for further guidance: <a href="https://www.worksafe.qld.gov.au/data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf">https://www.worksafe.qld.gov.au/data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf</a>); and</li> <li>• Hand sanitiser or other disinfectant wipes etc available on entry to the service area and where possible supervised and offered by staff.</li> </ul>
✓	✓	<p>Canteen/takeaway food and drink services should be restricted to pre-packaged and sealed food and drink only.</p> <p>Where a canteen/takeaway service is offered, the following measures are to be implemented by the racing club:</p> <ul style="list-style-type: none"> <li>• Barriers used to stop persons at required distance from the canteen service area where possible;</li> <li>• Barriers, floor and wall signage to be used to ensure appropriate physical distancing of 1.5 metres and to direct the flow to and from the canteen area to reduce crossover or traffic flow where possible;</li> <li>• Regular and systematic cleaning of canteen surfaces, all equipment, touch points etc.; and</li> <li>• Hand sanitiser or other disinfectant wipes etc available on entry to the canteen area and where possible supervised and offered by staff.</li> </ul>

## 9. Completing Service and Payment

Stage 2	Stage 3	
✓	✓	<p>Point of Sale (POS) terminals will not be activated close together to ensure physical distancing measures are upheld. Where possible POS terminals should be assigned to one worker and sanitised between use (if different users).</p> <p>Racing clubs should where possible recommend contactless payments (i.e. tap-and-go) with appropriate signage displayed.</p> <p>Hand sanitiser or disinfectant wipes must be provided for employees to clean equipment (EFTPOS machines, POS terminals, etc.).</p> <p>Appropriate distance markers, floor markings and barriers should be employed at queue and service areas ensuring adherence to physical distancing requirements.</p>

## 10. Communal Facilities and Spaces

Stage 2	Stage 3	
✓	✓	<p>Entry points to each area within the venue should be managed to safely control the flow of persons.</p> <p>In relation to indoor transit areas, racing clubs should direct persons through these rooms maximising their distance apart, where possible using physical barriers or other means.</p> <p>In circumstances where racing clubs share a licensed venue with other businesses, racing clubs must engage with the other users to appropriately manage the flow of persons on site to develop facility wide protocols.</p>
✓	✓	Further detail on the use of Core Racing Areas is included in the Racing Code Protocols.

## 11. Managing Egress and Emergency Evacuation

Stage 2	Stage 3	
✓	✓	<p>Racing clubs should review current emergency evacuation plans and procedures to ensure that in the event of an emergency appropriate egress of the venue is achieved that does not encourage the spread of COVID-19.</p> <p>It may be necessary to nominate alternate evacuation points to ensure appropriate physical distancing can be maintained.</p> <p>Details of any current alternate evacuation points should be made available to Patrons and Essential Racing Personnel for the venue and specific function rooms or areas within the venue, either at the time of booking (as applicable) or visibly displayed in the area at the venue.</p>

## 12. Staff Practices

Stage 2	Stage 3	
✓	✓	<p>All Racing Club Staff and other attendance at the venue must be recorded including delivery drivers and cleaners. Delivery drivers and other contractors should be given clear instructions about racing club requirements while at the venue (refer details in Checklist).</p> <p>Racing clubs should undertake a risk assessment to identify those tasks and processes that could result in the spread of COVID-19 and ensure that appropriate controls are put in place to protect staff.</p> <p>Racing clubs should promote flexible working arrangements to staff where possible.</p> <p>Racing clubs must provide staff with a safe working environment including but not limited to access to physical distancing barriers and safety screening where appropriate, as well as hand sanitiser and PPE where required for their role.</p> <p>Health authorities advise that surgical masks in the community are only helpful in preventing people who have COVID-19 infection from spreading it to others. If you are feeling well, there is no need to wear a surgical mask, as there is little</p>

		<p>evidence to support their use in healthy people to prevent transmission of viruses. If you have been told to wear a face mask, avoid touching it while you're wearing it, and if you do, wash your hands. Do not reuse single-use masks and replace the mask regularly, including if you have coughed or sneezed into it. Always wash your hands immediately after removing and disposing of the mask.</p> <p>Likewise, if you are feeling well, there is no need to use gloves in the community as it can lead to complacency and reduced handwashing, potentially increasing the risk of exposure to the virus. Disposable gloves may also cause irritant or allergic contact dermatitis in some workers. If you have been told to wear gloves, avoid touching your face with gloved hands, change the gloves regularly and wash your hands after removing and disposing of the gloves.</p> <p>PPE should be worn by those who clean areas that have been used by people with suspected or confirmed infection (refer to sections on cleaning).</p>
✓	✓	<p>Racing Club Staff should be encouraged to download the Australian Government COVIDSafe App to their mobile phones and to get the flu vaccination. However, use of the COVIDSafe App must not be promoted as an alternative to the venue keeping contact information.</p> <p>Racing Club Staff must be instructed to stay home if they do not feel well and/or are exhibiting any indicators of COVID-19.</p>
✓	✓	<p>Communication with Racing Club Staff is critical during this period of change. Racing clubs must consider the most appropriate means of communication to staff and what additional support may be required to ensure information is clear and protocols are understood. Further information is detailed on consultation below.</p>

### 12.1. Staff Consultation

Stage 2	Stage 3	
✓	✓	<p>Under Work Health and Safety legislation, it is the duty of the racing club as an employer to provide a safe and healthy work environment. The racing club must assess risks and implement and review control measures to prevent or minimise exposure to these risks</p> <p>To properly manage exposure to risks related to COVID-19, employers must:</p> <ul style="list-style-type: none"> <li>• Identify workplace hazards (such as potential for transmission on the worksite or hazards resulting from a worker who tests positive for COVID-19 infection);</li> <li>• Determine who might be harmed, and how (including workers and any other individuals in the workplace);</li> <li>• Decide on control measures (including ways to prevent the spread of infection);</li> <li>• Put controls in place; and</li> <li>• Review the controls regularly.</li> </ul> <p>Workers and their representatives (health and safety representatives and union representatives) must be consulted on health and safety matters relating to risks such as COVID-19 in the workplace. This consultation should include (but is not limited to):</p> <ul style="list-style-type: none"> <li>• Identifying those tasks and processes that could result in the spread of COVID-19;</li> <li>• Developing a plan in response to COVID-19;</li> </ul>

		<ul style="list-style-type: none"> <li>• Making changes to processes or procedures that could result in the spread of COVID-19;</li> <li>• Making changes to controls to protect workers from the spread of COVID-19; and</li> <li>• Providing information and training for workers.</li> </ul>
✓	✓	<p>Racing clubs (as employers) have a responsibility to manage stress related to COVID-19. Actions that can be undertaken to assist in managing COVID-19 related stress being experienced by staff include:</p> <ul style="list-style-type: none"> <li>• Regularly ask workers how they are going and if there are any work-related stressors that need to be addressed;</li> <li>• Be well informed with information from official sources, regularly communicate with workers and share relevant information as it comes to hand;</li> <li>• Consult your workers on any risks to their psychological health and how these can be managed;</li> <li>• Provide workers with a point of contact to discuss their concerns and to find workplace information in a central place;</li> <li>• Inform workers about their entitlements if they become unfit for work or have caring responsibilities;</li> <li>• Proactively support workers who you identify may be more at risk of a work-related psychological injury (e.g. frontline workers or those working from home); and</li> <li>• Refer workers to appropriate channels to support mental health and wellbeing, such as employee assistance programs.</li> </ul>

### 13. Training

Stage 2	Stage 3	
✓	✓	<p>All Racing Club Staff must undertake the Queensland Government’s COVID Safe online training.</p> <p>All Racing Club Staff must be given adequate training and induction to ensure they are well versed on this Industry COVID Safe Plan and/or the racing club’s specific COVID Safe protocols, event operations and facility areas, infection control procedures and operational requirements.</p> <p>Racing clubs should display signage directing staff to play their role in helping prevent the spread of COVID-19. This includes general information signage such as:</p> <ul style="list-style-type: none"> <li>• Notice to all staff that if unwell please do not attend the venue;</li> <li>• Monitor Patrons and provide directions if required to ensure adherence to protocols;</li> <li>• Hand hygiene is essential;</li> <li>• Physical distancing awareness;</li> <li>• Venue occupancy displayed at each entry; and</li> <li>• Floor markings for suitable physical distancing.</li> </ul>
✓	✓	<p>Racing clubs must ensure that a plan is in place, inclusive of training and education to necessary staff and contractors, that allows for the appropriate management of Patrons and Essential Racing Personnel who do not adhere to this Industry COVID Safe Plan and/or the racing club’s COVID Safe protocols,</p>

		right to refuse entry to the venue, and appropriate processes for removing Patrons in the event they are not well.  When dealing with aggression, the racing club must have a policy for dealing with aggressive behaviour or people as a result of COVID restrictions. Racing clubs should review existing procedures for such matters, assess increased risks, and where necessary update racing club policies and protocols dealing with dangerous and disruptive behaviour of people at the racing venue.
✓	✓	Racing clubs are encouraged to facilitate pre-event briefings with key personnel to reiterate key requirements relating to venue risk management and COVID-19 protocols.
✓	✓	Staff must also be advised of the lawful collection and storing of personal data.

## 14. Non-Racing Events

If there are multiple industries/activities undertaken at your venue, several approved industry plans may apply.

Where an event that is outside of the scope of the Industry COVID Safe Plan for the Queensland Racing Industry and Racing Clubs is proposed at a racing venue, the event must be operated under a site specific plan, or event plan or checklist as outlined in the Industry Framework for Safe Events in Queensland

More events can be conducted from Stage 3 under the Framework:

- Fewer than 500 people – no Queensland Health approval needed when following a COVID Safe Event Checklist.
- 500 to 10,000 people – need a COVID Safe Event Plan **approved** by local Public Health units.
- Over 10,000 people – need a COVID Safe Event Plan **approved** by the Queensland Chief Health Officer.

Further information and relevant checklists for Events conducted under the Framework can be found via the links below:

<https://www.covid19.qld.gov.au/government-actions/covid-safe-businesses>

[https://www.covid19.qld.gov.au/\\_data/assets/pdf\\_file/0018/132570/industry-framework-covid-safe-events.pdf](https://www.covid19.qld.gov.au/_data/assets/pdf_file/0018/132570/industry-framework-covid-safe-events.pdf)

## 15. Applicable Public Health Directions

At all times, racing clubs must meet the Queensland Chief Health Officer's current Public Health Directions. While Queensland Health is the lead agency for the declared health emergency, Worksafe Health and Safety QLD also provides further advice and guidance.

This Plan will be updated when and if the Chief Health Officer's Public Health Directions change. Further, this Plan will be subject to any change to the Queensland Government's Roadmap to easing Queensland's restrictions. In the event this Plan is updated, RQ will communicate the update to racing clubs via media and email updates.

Racing clubs should also continue to monitor the Queensland Government's COVID-19 website for regular updates from the Chief Health Officer and the Queensland Government <https://www.covid19.qld.gov.au/>.

## 16. Review and Risk Management

Racing clubs must have reporting and self-assessment practices in place to identify and rectify any system or procedure failures from reoccurring.

Racing clubs must regularly review system processes and consult with staff to ensure continuous improvement to processes and procedures.

Racing clubs must monitor, review and adjust their COVID-19 risk management controls on an ongoing basis. When reviewing their risk management controls, racing clubs are encouraged to consider the Safe Work Australia factsheet on the key considerations for undertaking a risk assessment related to COVID-19 (available through the link below):

<https://www.safeworkaustralia.gov.au/doc/key-considerations-undertaking-risk-assessment-covid-19>.

Records of the risk management process should be kept. The detail and extent of recording will depend on the size of venue/workplace. Racing clubs should keep information on:

- The identified hazards, assessed risks and chosen control measures (including any hazard checklists, worksheets and assessment tools used in working through the risk management process);
- How and when the control measures were implemented, monitored and reviewed;
- Who was consulted during the process;
- Relevant training records; and
- Any plans for changes.

The Safe Work Australia website contains a range of resources that racing clubs can download including a template and example of a COVID-19 risk register (available through the link below):

<https://www.safeworkaustralia.gov.au/doc/template-and-example-covid-19-risk-register>.

Each racing club must have provision for reporting to RQ on COVID-19 related risk management procedures, checks and compliance, as well as any measures for managing complaints.

RQ will review existing WHS risk management processes to identify and manage any new or changed risks or hazards that may arise as a result of implementation of this Plan.

## 17. Statement of Compliance

Racing clubs must display a record of their commitment to adhere to the Industry COVID Safe Plan for the Queensland Racing Industry and Racing Clubs. Attached as an Appendix to this document is a statement of compliance that racing clubs must print, sign, date and display as a means to demonstrate to the community and the relevant authorities that they are following this plan.

## 18. Appendices

**Appendix 1** – Queensland Government Roadmap to easing Queensland's restrictions

**Appendix 2** – Industry COVID Safe Plan Statement of Compliance

**Appendix 3** – Industry COVID Safe Plan Checklist

Appendix 1 – Queensland Government Roadmap to easing Queensland’s restrictions

# Roadmap to easing Queensland’s restrictions

A step-down approach to COVID-19

Unite against COVID-19

CONTINUING CONDITIONS • Social distancing, 1.5 metres and hygiene • Stay at home if you’re sick • Tracking, tracing, rapid response • Frequent cleaning and disinfection

<p>from 11:59pm <b>STAGE 1: 15 MAY 2020</b> (2 weeks)</p>	<p>commencing from 12 noon <b>STAGE 2: 1 JUNE 2020</b> (5 weeks)</p>	<p>commencing from 12 noon <b>STAGE 3: 3 JULY 2020</b></p>	<p><b>BORDERS</b></p>
<p><b>Family, friends and community</b></p> <ul style="list-style-type: none"> <li>Gatherings in homes, (household plus max 5 visitors, allowed from separate households)</li> <li>Gatherings of up to 10 people:</li> <li>outdoor, non-contact activity</li> <li>personal training and pools</li> <li>(indoor and outdoor)</li> <li>public spaces and lagoons (e.g. South Bank Parklands, Cairns, Airlie Beach etc.)</li> <li>libraries, parks, playground equipment, skate parks and outdoor gyms</li> <li>weddings and places of worship</li> <li>hiking and other recreational activities</li> <li>in national and state parks</li> <li>Funerals (max 20 indoors or 30 outdoors)</li> <li>Recreational travel (max 150kms within your region for day trips).</li> </ul> <p><b>Businesses and economy</b></p> <ul style="list-style-type: none"> <li>Retail shopping</li> <li>10 people permitted at any one time for dining in (With COVID Safe Checklist): restaurants, cafes, pubs, registered and licensed clubs, ESL clubs and hotels – no bars or gaming</li> <li>open homes and auctions</li> <li>beauty therapy and nail salons (With COVID Safe Checklist)</li> <li>All students back at school from 25 May 2020.</li> </ul> <p><b>Outback*</b></p> <ul style="list-style-type: none"> <li>Dining in (With COVID Safe Checklist): restaurants, cafes, pubs, registered and licensed clubs, ESL clubs and hotels (max 20 at any one time) for meals only (must show proof of residence) – no bars or gaming</li> <li>Recreational travel including overnight accommodation max 500 kms within the outback only if you live in the outback.</li> </ul>	<p><b>Family, friends and community</b></p> <ul style="list-style-type: none"> <li>Gatherings of up to 20 people:</li> <li>homes</li> <li>public spaces and lagoons* (e.g. South Bank Parklands, Cairns, Airlie Beach etc.)</li> <li>non-contact indoor and outdoor community sport*</li> <li>personal training, gyms*, health clubs*, yoga studios*, pools* (indoor and outdoor) and community sports clubs*</li> <li>museums*, art galleries* and historic sites*</li> <li>weddings* and places of worship*</li> <li>libraries*, parks*, playground equipment, skate parks and outdoor gyms</li> <li>hiking, camping and other recreational activities in national and state parks</li> <li>Funerals* (max 100 people)</li> <li>Recreational travel, camping and accommodation, including caravan parks (anywhere in Queensland).</li> </ul> <p><b>Businesses and economy</b></p> <ul style="list-style-type: none"> <li>Unlimited travel and overnight stays for all of Queensland* (including for school holidays)</li> <li>Dining in or seated drinks in restaurants, cafes, pubs, registered or licensed clubs, ESL Clubs, hotels and casinos (no gaming) – up to 20 patrons per room or defined area (indoors or outdoors) for a venue (when following a COVID Safe Industry Plan)</li> <li>20 people permitted at any one time for:             <ul style="list-style-type: none"> <li>indoor cinema*</li> <li>open home* and auctions*</li> <li>outdoor amusement parks*, tourism experiences*, zoos* and arcades*</li> <li>concert venues*, theatres*, arenas*, auditoriums* and stadiums*</li> <li>beauty therapy, nail salons, tanning, tattoo parlours and spas (With COVID Safe Checklist).</li> </ul> </li> </ul>	<p><b>Family, friends and community</b></p> <ul style="list-style-type: none"> <li>Private, non-commercial (e.g. home) gatherings of up to 100 with friends and family</li> <li>Weddings and funerals (max 100 people)</li> <li>Maximum number of persons at museums, art galleries, libraries and historic sites determined by the one person per 4 square metre rule</li> <li>Sport, recreation and fitness organisations when following a COVID Safe Industry Plan:</li> <li>resumption of activity including competition and physical contact is permitted on the field of play</li> <li>indoor sports facilities can open with one person per 4 square metres (on the field of play)</li> <li>outdoor sports facilities can open with physical distancing (on the field of play).</li> </ul> <p><b>Businesses and economy</b></p> <ul style="list-style-type: none"> <li>Maximum number of customers for a business at any one time is determined by the 4 square metre rule*</li> <li>For smaller venues below 200 square metres, businesses can have one person per 2 square metres up to 50 persons at a time*</li> <li>The following businesses and areas may re-open with a COVID Safe Plan:             <ul style="list-style-type: none"> <li>casinos, gaming and gambling venues (including electronic gaming machines)</li> <li>non-therapeutic massage*</li> <li>saunas and bathhouses*</li> <li>nightclubs</li> <li>food courts</li> </ul> </li> <li>Office-based workers can return to their place of work</li> <li>Up to 25,000 spectators or 50% of capacity (whichever is the lesser) at Queensland’s Major Sports Facilities, with a COVID Safe Plan</li> <li>concert venues, theatres and auditoriums can open and have up to 50% capacity or one person per 4 square metres (whichever is the greater), with a COVID Safe Plan</li> <li>More events allowed:             <ul style="list-style-type: none"> <li>fewer than 500 people – no approval needed when following a COVID Safe Event Checklist</li> <li>500 to 10,000 people – need a COVID Safe Event Plan approved by local public health units</li> <li>over 10,000 people – need a COVID Safe Event Plan approved by the Queensland Chief Health Officer</li> </ul> </li> <li>COVID Safe Industry Plans continue to apply with new rules to reflect changes in Stage 3. COVID Safe Checklists continue to apply.</li> </ul>	<p><b>From 12 noon 3 July 2020</b></p> <ul style="list-style-type: none"> <li>Due to the current community transmission levels, the border with Victoria will remain closed and be strengthened.</li> <li>Any person (whether a Queensland resident or non-Queensland resident) who has been in any local government area within the State of Victoria within the last 14 days should not come to Queensland. If they do, they must undergo mandatory quarantine in a hotel at their own expense for a minimum of 14 days.</li> <li>Queensland residents must not travel to any local government area in Victoria.</li> <li>The Queensland Government will implement enhanced border control measures, including border passes and identification screening.</li> </ul> <p><b>From 12 noon 10 July 2020</b></p> <ul style="list-style-type: none"> <li>From 10 July 2020, any person from New South Wales, Western Australia, South Australia, Tasmania, the Australian Capital Territory and the Northern Territory may enter Queensland subject to completing and signing a border declaration.</li> <li>If any person entering Queensland from whatever place has spent time in any local government area in Victoria during the past 14 days, they will be subject to mandatory hotel quarantine.</li> </ul> <p><b>Offences and quarantine measures</b></p> <ul style="list-style-type: none"> <li>All persons entering Queensland must complete and sign a border declaration stating they have not been to any local government area in Victoria in the past 14 days. Penalties apply for false statements.</li> <li>All flights will be checked and road vehicle borders will be enforced.</li> <li>Police will enforce quarantine.</li> <li>A person who refuses testing in quarantine will be subject to a further 10-day period at cost.</li> </ul> <p><b>Review</b></p> <ul style="list-style-type: none"> <li>The Queensland Chief Health Officer will review levels of community transmission and may impose additional restrictions should new hot spots occur.</li> </ul>

\* Move with COVID Safe Plan or 24 hr Specific Plan approved by local health units  
 \* Max 20 with a COVID Safe Checklist when not complying with the COVID Safe Industry Plan  
 \* Outback means an area of local government Area #1 Except Aborigine Areas or Districted Areas  
 \* Provided contact details on sign for outback 56 days  
 \* Displayed or accessible per request.

**Remote community restricted areas:**

- The restrictions on access to Declared Travel Zones will continue under the CHO Direction: Restricted Access to Remote Communities
- Under the Remote Communities Roadmap, any easing of restrictions in those areas will occur following an assessment of public health advice, response capability and community consultation.

**Ongoing review**

Ongoing review of stable-based restrictions will be undertaken based on levels of community transmission. This includes: density requirements, including consideration of moving from 4 to 2 square metres per person for all venues

Remainder restrictions on high-risk businesses and activities.



**Appendix 2 – Industry COVID Safe Plan Statement of Compliance**



STATEMENT OF COMPLIANCE

**This venue is operating in compliance  
with the Industry COVID Safe Plan**

- Follow the rules and keep us all safe
- Maintain physical distancing between patrons
- Wash your hands
- Be prepared to leave your contact details with this venue for tracing purposes
- This is a COVIDSAFE Venue

Signed by Licensee / Approved Manager .....

Date .....

**Appendix 3 – Industry COVID Safe Plan Checklist**

COVID SAFE CHECKLIST	PATRON AREAS	
Entry to Venue	Entry points to Patron Areas must afford no access to the Core Racing Area.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Manage the flow of patrons to the facility by staggering the access times to hospitality functions and groups to avoid crowds and non-permitted gatherings outside the venue. Where possible, Patrons attending the venue should be pre-booked and pre-registered their attendance.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	<p>Patrons to be made aware that a condition of entry is that all parties are to adhere to the COVID-19 safe practices implemented by the racing club and the racing industry. Ensure prominent signage to guide all persons (Racing Club Staff and Patrons) of their role in helping. This includes general information signage such as:</p> <ul style="list-style-type: none"> <li>• Notice to all Patrons not to enter the venue if they:                             <ul style="list-style-type: none"> <li>○ are unwell;</li> <li>○ have been in close contact with a known case of COVID-19;</li> <li>○ have COVID-19 symptoms;</li> <li>○ have travelled overseas in the last 14 days;</li> <li>○ have been to a COVID-19 hotspot in the last 14 days (the list of declared hotspots may be found at <a href="https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/hotspots-covid-19">https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/hotspots-covid-19</a>);</li> </ul> </li> <li>• The racing club has the right to refuse entry or service and insist that anyone who is displaying symptoms of COVID-19 or appears unwell leaves the premises;</li> <li>• Patrons must adhere to all directions of staff and leave the premises if requested to do so;</li> <li>• Hand and respiratory hygiene are essential and details on this;</li> <li>• Physical distancing awareness;</li> <li>• Floor markings for suitable physical distancing; and</li> <li>• Encouraging patrons to download the COVID SAFE app.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

	<p>Security Staff and Racing Club Staff required to observe Patrons on entry and during attendance at the venue to monitor any persons who display COVID-19 or other respiratory symptoms.</p> <p>In the event of any relevant issue arising, the racing club to offer appropriate assistance to the person in line with the relevant racing club procedures/policies.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Ensure floor or wall markings and signage at entry point to identify 1.5 metres distance between patrons.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	If practicable set up separate exit and entry points to minimise crossover of traffic flows.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	If practicable establish separate exit and entry points for different rooms or defined function spaces.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
<b>Physical Distancing Requirements</b>	Determine and ensure maximum patron numbers allowable at the venue in line with this Industry COVID Safe Plan (as per the 4 square metre rule).	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Racing clubs to manage the occupancy within distinct buildings at the racing venue in accordance with the 4 square metre rule (or for smaller buildings of less than 200 square metres, one person per 2 square metres up to a maximum of 50 persons at a time). This principle applies to function rooms, restaurants, bar areas etc that offer hospitality services.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Ensure physical distancing by placing floor or wall markings or signs to identify 1.5 metres distance between persons for queues and waiting areas.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	<p>Signage at the entry to the venue should clearly state that persons must not enter the venue if they:</p> <ul style="list-style-type: none"> <li>• are unwell;</li> <li>• have been in close contact with a known case of COVID-19;</li> <li>• have COVID-19 symptoms;</li> <li>• have travelled overseas in the last 14 days;</li> <li>• have been to a COVID-19 hotspot in the last 14 days (the list of declared hotspots may be found at <a href="https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/hotspots-covid-19">https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/hotspots-covid-19</a>).</li> </ul> <p>Signage throughout the facility should state that the racing club has the right to refuse service to patrons who are displaying symptoms of COVID-19 or appear unwell and that the racing club will insist that anyone with these symptoms leaves the premises.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Use physical barriers where practical, such as plexiglass around counters involving high volume interactions with customers.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Where practicable, provide contactless payments and payment online for services.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A

	Where possible Racing Club Staff should be limited to accessing only specific rooms or limited work areas throughout their shift.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Racing Club Staff who attend and work in the Patron Area and require access to the Core Racing Area (for cleaning, maintenance etc.) should maintain physical distancing from Essential Racing Personnel.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	If practicable set up separate order and collection points to minimise contact. Minimise crossover of traffic flows wherever possible.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Food and Beverage Service</b>	Food and drink operations in this Plan have been devised taking into account requirements, procedures and checklists of other food and drink services industries for dining and drinking at venues such as pubs, clubs and restaurants.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Ensure menus are 1) laminated and sanitised after each use or, 2) use general non-contact signage to display your menu, such as electronic screens or, 3) have single use paper menus available.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Non-disposable crockery/cutlery/glassware is permitted only when cleaned after each course and washed using a commercial grade dishwasher or glasswasher. Use disposable/recyclable cutlery/glassware when available, or strict table clearing guidelines requiring gloves.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Racing clubs to manage the occupancy within distinct buildings at the racing venue in accordance with the 4 square metre rule (or for smaller buildings of less than 200 square metres, one person per 2 square metres up to a maximum of 50 persons at a time). This principle applies to function rooms, restaurants, bar areas etc that offer hospitality services.  Food and/or drinks can be provided either by table service or counter/bar service.  Tables and chairs to be used with appropriate physical distancing between each group of people. Noting that a group from the same household can sit at a table and do not have to maintain the 1.5 metre distance requirement between themselves.  Where a counter/bar service is available for Patrons, the racing club should implement the following measures: <ul style="list-style-type: none"> <li>• Barriers used to stop persons at required distance from the service area where possible;</li> <li>• Barriers, floor and wall signage to be used to ensure appropriate physical distancing of 1.5 metres and to direct the flow to and from the service area to reduce crossover or traffic flow where possible;</li> <li>• Removal of items that may be difficult to clean or harbour the virus (e.g., material or rubber counter mats removed to allow for easy sterilisation of counter/bar tops);</li> <li>• Removal of any communal items such as water or coffee stations;</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

	<ul style="list-style-type: none"> <li>• If provided, straws are to be individually wrapped;</li> <li>• Staff are trained in all COVID safe measures and are empowered to supervise and enforce all aspects of our plans to ensure we are a COVID safe venue;</li> <li>• Regular and systematic cleaning of counter surfaces, all equipment, serving vessels, touch points etc.;</li> <li>• Cleaning and hygiene measures are known and followed out at all times. All such measures are based on CHO and Work Health and Safety Queensland Guidelines in terms of types of cleaners used, how they are used and the frequency they are to be used to ensure best practice sanitation and control measures (refer link for further guidance: <a href="https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf">https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf</a>); and</li> <li>• Hand sanitiser or other disinfectant wipes etc available on entry to the service area and where possible supervised and offered by staff.</li> </ul>	
	Service Bars (for table service staff) to be staffed to allow for appropriate distancing between staff.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Ensure all buffet or serve yourself food (i.e., opened food) service areas and communal condiments or water stations are removed.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Where practicable accept only cashless transactions, encourage contactless and online payments for services.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	<p>Canteen/takeaway food and drink services should be restricted to pre-packaged and sealed food and drink only. Where a canteen/takeaway service is offered, the following measures are to be implemented by the racing club:</p> <ul style="list-style-type: none"> <li>• Barriers used to stop persons at required distance from the canteen service area where possible;</li> <li>• Barriers, floor and wall signage to be used to ensure appropriate physical distancing of 1.5 metres and to direct the flow to and from the canteen area to reduce crossover or traffic flow where possible;</li> <li>• Regular and systematic cleaning of canteen/bench surfaces, all equipment, touchpoints etc.; and</li> <li>• Hand sanitiser or other disinfectant wipes etc available on entry to the canteen area and where possible supervised and offered by staff.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Ensure there is hand sanitiser / hand washing stations and closed bins at accessible locations throughout the venue.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Cleaning and Hygiene Requirements</b>	<p>Ensure bathrooms are well stocked with hand wash and paper towel. Put up posters with instructions on adequate hand washing and sanitisation processes.</p> <p>During racing and public events bathrooms should be cleaned hourly, to include taps, toilet buttons, locks on toilet cubicles, benches, door handles, etc.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Clean frequently touched areas and surfaces on a regular basis with detergent or disinfectant. This includes EFTPOS	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

	<p>equipment, elevator buttons, wagering terminals, handrails, tables, counter tops, doorknobs, sinks and keyboards. Surfaces used by patrons such as tables and chairs, must also be cleaned between patron usage.</p>	
	<p>Any areas or equipment accessed or used by patrons (whether inadvertently or otherwise) must be thoroughly cleaned before that area or equipment can be accessed or used by Essential Racing Personnel.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Ensure any other areas frequented by workers and/or visitors to the racing club (non-race meeting) are cleaned at least daily with detergent or disinfectant.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Racing club staff to wear gloves when cleaning and wash their hands thoroughly with soap or use an alcohol-based hand sanitiser before and after wearing gloves.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
<p><b>On-Course Wagering Operations</b></p>	<p>Implement measures to ensure that areas used by Oncourse Wagering Operators (Tote operations and licensed racing bookmakers) maintain appropriate physical distancing and avoid overcrowding at all times.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Establish signage at queue and service areas throughout all areas where Oncourse Wagering Operators operate to ensure adherence to physical distancing requirements between the public and the wagering operator / bookmaker and cashier area (ensuring a separation 1.5m between individuals).</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Establish hand wash / sanitisation areas at entrance to each oncourse wagering area and near redemption terminals and ATMs.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>If practicable set up separate exit and entry points and traffic flow directional signage.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Establish physical barriers where practical, such as counters with plexiglass to restrict interactions between the patrons and the wagering operator / bookmaker and cashiers.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>If the racing club’s Tote operations are managed through a ‘TAB Self-Managed Race club’ arrangement, please refer to the link below to complete the relevant checklist:   <a href="https://fs12.formsite.com/bdmstabcorpcomau/jwnbeavut9/index.html">https://fs12.formsite.com/bdmstabcorpcomau/jwnbeavut9/index.html</a>                       Where practicable encourage cashless transactions via contactless payments technologies.                       Patrons are to insert and collect their own tickets to and from Tote terminals. Tote staff must not handle Patron tickets. Tote terminals must be sanitised regularly.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>

	<p>Racing clubs should implement measures to assist licensed racing bookmakers to minimise risks. These measures include:</p> <ul style="list-style-type: none"> <li>• Encouraging bookmakers and their staff handling money while taking or paying bets to frequently wash their hands or use hand sanitiser;</li> <li>• Using means (e.g., barriers, floor markings, traffic flow etc.) to ensure that people do not congregate in crowds while waiting to place a bet, that they remain 1.5 metres apart, and move on from the vicinity of the bookmaker after placing their bet or collecting their winnings.</li> </ul>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
<p><b>Deliveries, Contractors and Supplier Visits</b></p>	<p>Where possible, the following measures should be implemented:</p> <ul style="list-style-type: none"> <li>• Non-essential visits to the workplace should be cancelled or postponed;</li> <li>• Minimise the number of workers attending to deliveries and contractors as much as possible;</li> <li>• Delivery drivers and other contractors who need to attend the workplace, to provide maintenance or repair services or perform other essential activities, should be given clear instructions of requirements while they are on site;</li> <li>• Ensure handwashing facilities, or if not possible, alcohol-based hand sanitiser, is readily available for workers after physically handling deliveries;</li> <li>• Direct visiting delivery drivers and contractors to remain in vehicles and use contactless methods such as mobile phones to communicate with your workers wherever possible;</li> <li>• Direct visiting delivery drivers and contractors to use alcohol-based hand sanitiser before handling products being delivered; and</li> <li>• Use, and ask delivery drivers and contractors to use, electronic paperwork where possible, to minimise physical interaction. Where possible, set up alternatives to requiring signatures. For instance, see whether a confirmation email or a photo of the loaded or unloaded goods can be accepted as proof of delivery or collection (as applicable). If a pen or other utensil is required for signature you can ask that the pen or utensil is cleaned or sanitised before use. For pens, you may wish to use your own.</li> </ul>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Where possible arrange the timing for contractors and supplier visits to be staggered to manage the flow of external parties to the venue.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>
	<p>Where contractors require access across both Core Racing and Patron Areas (for cleaning, resupply, maintenance etc.) they should wash their hands between the areas and be restricted from contact with Essential Racing Personnel.</p>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p>

<b>Record Keeping of Attendance</b>	<p>Contact information must be kept for all workers, members, participants and visitors for contact tracing purposes. Information must include name, address, contact number, email address, date/time period of patronage, as well as the specific function area (if applicable) the person accessed. Records of attendance are required to be kept for at least 56 days.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	<p>Racing clubs should actively encourage all attendees to the venue to download the Australian Government COVIDSafe App. However, use of the COVIDSafe App must not be promoted as an alternative to the venue keeping contact information.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

COVID SAFE CHECKLIST	CORE RACING AREAS	
<b>Entry to Venue</b>	<p>A racing facility must have a single-entry point for Essential Racing Personnel to access the Core Racing Area. Where this is not possible, there should be no more than two separate entry points:</p> <ul style="list-style-type: none"> <li>• A separate entry point for people only with 1.5 metres between persons (including between entry and exit paths); and</li> <li>• A separate entry point for vehicular and animal movement only.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	<p>The racing club to ensure that patrons do not access the Core Racing Area.</p> <p>The racing club may require use of common pathways or access points for Patrons, in which case the racing club will carefully manage to ensure appropriate physical distancing and any interaction with racing operations and personnel is minimised.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	<p>Essential Racing Personnel are advised not to attend the racing venue if they are feeling unwell, or displaying any signs / symptoms of cold, flu, COVID-19 or other illness. The Racing Code Protocols provide detail of requirements for any licensed participant who arrives into Queensland prior to entering a racing or training venue.</p> <p>Upon entry to the Core Racing Area, Essential Racing Personnel must undergo mandatory temperature testing. It is the responsibility of each racing club to ensure only permitted personnel enter the racecourse and that all have passed the temperature testing process.</p> <p>The testing process and requirements will be as outlined:</p> <ul style="list-style-type: none"> <li>• Each person is tested upon arrival at the racecourse;</li> <li>• A verified test within the normal parameter (under 37.6) is required before the person can enter the facility;</li> <li>• If a person records an elevated temperature, the person will be given the opportunity to have a further temperature test up to 15 minutes following the first test; and</li> <li>• If the person's temperature remains elevated the person is not permitted to enter the facility. The person is required to leave the facility and should be advised to seek medical advice through 13HEALTH.</li> </ul> <p>A medical clearance to the satisfaction of the QRIC may be required before being permitted to attend a Queensland race meeting again.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	<p>Ensure prominent signage at entrance detailing the COVID-19 safe practices expected of all persons at the venue.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Physical Distancing Requirements</b>	<p>Racing clubs to ensure that patrons maintain physical distancing from Essential Racing Personnel at all times. Consider using extra fencing, signage, security where possible.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

	Prominent signage throughout the Core Racing Area should detail current physical distancing requirements as per the relevant current directives and guidelines.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Staff who attend and work in the Patron Areas and require access to the Core Racing Area (for cleaning, maintenance etc.) should be restricted from contact with Essential Racing Personnel.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Cleaning and Hygiene Requirements</b>	Ensure there is hand sanitiser / hand washing stations and closed bins at accessible locations throughout the Core Racing Area.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Ensure bathrooms are well stocked with hand wash and paper towel. Put up posters with instructions on how to hand wash/hand rub. Bathrooms should be cleaned hourly, to include taps, toilet buttons, locks on toilet cubicles, benches, door handles, etc.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Clean frequently touched areas and surfaces on a regular basis with detergent or disinfectant.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Where animal stalls/kennels are required to be re-used at a race meeting they shall be thoroughly cleaned between use.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Staff to wear gloves when cleaning and wash their hands thoroughly with soap or use an alcohol-based hand sanitiser before and after wearing gloves.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Record Keeping of Attendance</b>	Contact information must be kept for all workers, members, participants and visitors for contact tracing purposes. Information must include name, address, contact number, email address, date/time period of patronage, as well as the specific function area (if applicable) the person accessed. Records of attendance are required to be kept for at least 56 days.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Racing clubs should actively encourage all attendees to the venue to download the Australian Government COVIDSafe App. However, use of the COVIDSafe App must not be promoted as an alternative to the venue keeping contact information.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

COVID SAFE CHECKLIST	STAFF REQUIREMENTS	
<b>Cleaning and Hygiene Requirements</b>	Ensure there is hand sanitiser / hand washing stations and closed bins at accessible locations throughout the work area.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Ensure bathrooms and breakrooms are well stocked with hand wash and paper towel and posters with instructions on how to hand wash/hand rub.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Staff to wear gloves when cleaning and wash their hands thoroughly with soap or use an alcohol-based hand sanitiser before and after wearing gloves.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Where appropriate physical distancing barriers, shields and safety screening should be utilised and staff should be provided PPE where required for their role.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Clean frequently touched areas and surfaces at least hourly with detergent or disinfectant (including shared equipment and tools, EFTPOS equipment, tables, counter tops and sinks).	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Consultation</b>	Staff to be consulted on: <ul style="list-style-type: none"> <li>• Identifying those tasks and processes that could result in the spread of COVID-19;</li> <li>• Developing a plan in response to COVID-19;</li> <li>• Making changes to processes or procedures that could result in the spread of COVID-19;</li> <li>• Making changes to controls to protect workers from the spread of COVID-19; and</li> <li>• Providing information and training for workers.</li> </ul> Consider safety risks and manage these according to the appropriate hierarchy of controls, i.e., elimination, substitute, isolation, administrative controls then personal protective equipment where required.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Racing clubs are encouraged to facilitate pre-event briefings to staff and contractors to reiterate key matters relating the COVID-19 measures and address any event specific issues.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
<b>Physical Distancing Requirements</b>	Instruct staff to stay at home if they are sick, and to go home immediately if they become unwell. Require them to be tested for COVID-19 if they have any symptoms of acute respiratory disease (cough, sore throat, shortness of breath) or a fever or history of fever. Staff must remain in isolation at home until they get the result and it is negative for COVID-19. If they are displaying symptoms of COVID-19, ask them to call 13HEALTH for further advice.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Where possible staff should be limited to accessing only specific work areas throughout their shift.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Staff who attend and work in the Patron Areas and require access to the Core Racing Area (for cleaning, maintenance etc.) must maintain physical distancing from Essential Racing Personnel.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

	Implement measures and modify workplace to maximise the distancing between staff to the extent it is safe and practical and minimise the time that staff are in close contact. Where it is practical and safe to do so, review tasks and processes that usually require close interaction and identify ways to modify these to increase physical distancing requirements.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	If possible, bring in shift arrangements so less staff are in the workplace at once.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Reduce the sharing of equipment and tools.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Introduce signage to remind workers and others of the risk of COVID-19.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
<b>Training</b>	All staff and contractors must undertake the Queensland Government's COVID Safe online training and show proof of completion prior to commencing duties	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Racing club staff and contractors should be given adequate training and inductions to ensure that they are well versed on the Club's specific COVID Safe protocols, Core Racing and Patron Area boundaries, procedures and operational requirements.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Consider providing staff with training in regards to the Club's rights on: <ul style="list-style-type: none"> <li>• Dealing with patrons who do not adhere to the Club's COVID Safe protocols;</li> <li>• Refusing entry or ejecting patrons who do not appear well; and</li> <li>• The lawful collecting and storing of patron data.</li> </ul>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Ensure staff are aware of the racing club's policies and procedures about: <ul style="list-style-type: none"> <li>• Managing the number of Patrons at the venue to ensure it complies with the maximum number allowed and what to do in the event there are too many on the site or within a distinct building on site;</li> <li>• What to do in the event there is a suspected or confirmed case of COVID-19 including the process to assist the person to leave the venue;</li> <li>• Dealing with aggressive behaviour of Patrons as a result of restrictions due to COVID-19.</li> </ul>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
<b>Wellbeing</b>	Treat personal information about individual workers' health carefully, in line with privacy laws.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Staff should be encouraged to get the flu vaccination.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
<b>Record Keeping of Attendance</b>	Contact information must be kept for all staff, including name, address and mobile phone number as well as that person's allocated work area and shift times. Information to be stored for a period of at least 56 days.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Staff should be encouraged to download the Australian Government COVIDSafe App to their mobile phones. However, use of the COVIDSafe App must not be promoted as an alternative to the venue keeping contact information.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A